

SSHA IMAGE SUBMISSION GUIDELINES

The Steamship Historical Society of America (SSHA)

REQUIREMENTS FOR SUBMISSION OF PHOTOGRAPHS, CHARTS, ILLUSTRATIONS, GRAPHICS & IMAGES FOR PUBLICATION

Title of Your Submission: _____

Submitter(s) Contact Information:

Author _____ Title (PhD, etc.) _____

Address _____

E-mail Address _____

Phone(s) _____

Type of material: Please indicate the type of material you are submitting.

- | | |
|--|---|
| <input type="checkbox"/> Personal Experience Article | <input type="checkbox"/> Lessons Learned |
| <input type="checkbox"/> Feature Article | <input type="checkbox"/> Case Study or Collection of Case Studies |
| <input type="checkbox"/> Research Paper | <input type="checkbox"/> White Paper |
| <input type="checkbox"/> Webinar | <input type="checkbox"/> Video |

Specifications For Submitting Images:

1. SSHA prefers to receive digital images of photographs, charts, illustrations and other graphics such as posters and printed promotion pieces that will accompany articles. Adobe Illustrator, Photoshop, and InDesign files are preferred.
2. Images may be provided in “jpeg” or “tif” file formats at the HIGHEST POSSIBLE RESOLUTION; color images must be a minimum of 2 MB, black and white images must meet a minimum 1MB. Images from the Internet ARE NOT ACCEPTABLE. Vector-based graphics in “eps” format are acceptable for some illustrations, logos, charts and tables.
3. Image files may be submitted on CD-ROM or sent by email as attachments.
Note: Extremely large photo files should be sent two or three per e-mail to avoid rejection as ‘too large’ by e-mail servers.
4. If digital images are not available, color and black and white photographs must be of high quality, printed on glossy paper stock. All submitted photographs accepted for publication will be scanned by SSHA to create digital files.
 - Original photographs can be returned to the author.
5. Suggested captions should be included as part of the article at the end of the articles and should be numbered to match numbers on illustrations.
6. Proper credit lines must be provided. If an illustration/image is from a museum or other outlet requiring written permission for its use, a copy of that permission must accompany the illustration.

Note: See “EDITORIAL GUIDELINES” for information about submitting articles.

For additional information please contact:

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